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Clerk Treasurer
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Deputy Clerk
ANNETTE D. RORICK
Attorney

OFFICE OF **BOARD OF TRUSTEES**

VILLAGE OF FORT PLAIN, N.Y. 13339 168 Canal Street PHONE (518) 993-4271 FAX (518) 993-2506 TDD# 1-800-662-1220



Wiles Park Regulations

- 1 A deposit of \$300.00 is required when making the reservation
- When you rent the park you will be given 2 keys. One key is for the electric panel, which is located in the men's room; it is also for the kitchen door and the bathroom doors. Please NO tacks or nails for decorations/ signs, etc. tape only!!
- The orange ringed key is for the gas tank (located at the rear of the building). To use the gas, you must turn the valve on. PLEASE BE SURE

 TO turn the gas valve off and oil the grill before leaving. Also, be sure to CLEAN THE GREASE TRAP located in the front of the cooking grill.
- 4 NO garbage is to be left at the park. Failure to remove your garbage will result in forfeiture of your deposit. Empty trash cans are in the back shed for your use. After use, please place the empty cans back in the shed.
- When you reserve the park, you reserve the pavilion area only. The horseshoe pits, playground area, and ball fields are not reserved. There are 17 picnic tables reserved for the pavilion area.
- 6 The party reserving the pavilion must provide their own paper towels and toilet paper.
- 7 If you need to have a charcoal pit, please use the driveway for that purpose not the lawn.
- 8 The park closes at 11:00 PM. If you desire and exception to this rule, you must receive the permission of the Board of Trustees.
- 9 The individual who signs this agreement will be held responsible for cleanup and damage. The park and kitchen must be clean before you leave. This includes sweeping of the pavilion floor.
- The keys must be returned to the Village Office on the next business day following the day you have reserved. \$150.00 will be refunded when the keys are returned and an inspection indicates the park was left in a satisfactory condition.

I hereby acknowledge the above regulations and accept responsibility for their enforcement. I further understand that my deposit will be forfeited if these conditions are not fulfilled.

Sign:	Date:	Phone #:	
Name & Address to send refund:		Date Sent:	
Date Reserved:			

The Village of Fort Plain is an Equal Opportunnity Provider and Employer, Federal law prohibits discrimination. Complaints of discrimination may be filed with USDA Director.

Office of Cival Rights, Room 326-W Whitten Building, 14th and Independence Ave., SW. Washington DC 20250-9410