

VILLAGE OF FORT PLAIN

REGISTRATION AND POSTING OF OWNER AND MANAGER
INFORMATION AND DESIGNATION OF AGENT

SECTION A: REQUIRED INFORMATION

For questions requiring more space attach additional pages as needed

Building Address: _____
Fort Plain, NY 13339

SBL#: _____

Owner's Name _____

Owner's Address _____

Owner's P.O. Address (if different) _____

Owner's City, State and Zip Code _____

Owner's Telephone Numbers: _____ (Cell) _____ (Home) _____ (Work)

Email: _____

Copy of Current Driver's License: Previously Submitted Attached

NOTE: An owner or Local Property Management Company of improved real property located within the Village of Fort Plain which, in whole or in part, is non-owner occupied even where the owner lives in Montgomery County or otherwise within thirty-five (35) miles of the Village of Fort Plain must register the property per Village Law under Chapter 75. If the owner or Local Property Management Company does not live in Montgomery County or otherwise within thirty-five (35) miles of the Village of Fort Plain must designate a person who resides within Montgomery County or within thirty-five (35) miles of the Village of Fort Plain who will perform periodic property inspections and act as an agent upon whom process may be served in any action which may be commenced or instituted against such owner.

SECTION B: DESIGNATION OF AGENT

Designated Agent: _____

Name _____

Agent's Street Address _____

Agent's P.O. Address _____

Agent's City, State, Zip _____

Agent's Telephone Numbers: _____ (Home) _____ (Work) _____ (Cell)

The undersigned certifies that he, she or it is the owner of the above non-owner-occupied premises located within the Village of Fort Plain and that the information set forth herein is complete and accurate. The undersigned designates the Fort Plain Village Clerk as the agent upon whom process against the owner may be served and designates the owner's **OR** the Designated Agent's address above as the address to which the Village Clerk may mail a copy of any process served upon the clerk. The undersigned acknowledges the obligation to keep the information set for the herein current and to file a revised notice of any change with the Village Clerk within thirty (30) days. The undersigned further acknowledges the posting requirements as set forth in Local Law No. 1 of 2008.

_____ Owner

_____ Joint Owner

The undersigned acknowledges that he or she has been named as Designated Agent for the property described above any consents to serving in such capacity.

_____ Designated Agent

All owners must sign in the presence of a Notary Public
**If property is owned by a Corporation, Bank or LLC – Please complete
Section C***

VILLAGE OF FORT PLAIN

REGISTRATION AND POSTING OF OWNER AND MANAGER
INFORMATION AND DESIGNATION OF AGENT
& VACANT PROPERTY REGISTRATION

SECTION C: CORPORATION, BANK OR LLC OWNED

*Only answer this portion if the property is owned by a Corporation, Bank or LLC

Name of Corporation, Bank, or LLC: _____ Address: _____

Signature _____

Printed Name _____ Phone: _____

Signer's Title _____

STATE OF NEW YORK)
COUNTY OF MONTGOMERY) ss:

On the _____ day of _____ in the year 20__ before me,

The undersigned, personally appeared _____, personally known to me or proved to me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he executed the same in his capacity, and that by his signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

Notary Public for the State of New York
Commission Expires _____

Any person, firm or corporation who violates, disobeys, neglects or refuses to comply with any of the terms of Local Law No.1 of 2008 shall be guilty of a violation and be subject to fine of not less than one hundred dollars (\$100.00) and not more than five hundred dollars (\$500.00). Each week a violation continues shall be deemed a separate offense.